



Privacy Statement

Brouwerij De 7 Deugden

Brouwerij De 7 Deugden collects and manages data from its relations. It is in everyone's interest that the processing of such data should take place in an appropriate manner, ensuring the privacy of all those involved. In these regulations we lay down which data we store and how we deal with them.

We will answer four questions.

- WHICH data do we record?
- FOR WHAT will we use data?
- HOW LONG do we keep data?
- WHERE are data stored?

We will also indicate how people can give permission for data to be recorded, what we do after our website collection and how we deal with complaints.

WHICH DATA DO WE RECORD?

• Companies

We record names of companies, customer type, contact details (NAP, visiting and billing addresses, email addresses), bank details, VAT numbers and registration with Chamber of Commerce. We also lay down names and details of individual contacts (email addresses, telephone numbers).

Of course, we also record what and when our customers ordered, what and when we have delivered, what and when we have invoiced and whether payment has been made.

We record from our suppliers what and when we ordered, what and when they delivered, what and when they have invoiced and what and when payment has been made.

Furthermore, we take note of conversations with our clients, we store (email) correspondence and we keep track of appointments and contracts - both physical and digital.

• People

We record contact details of persons with whom we have entered into financial transactions (NAP, email addresses) and their bank details. We record what transaction has taken place, how much money is involved and what obligations this entails for which party.

We record personal data (NAP, e-mail addresses) of applicants and store them together with their CV's for a maximum period of 12 months.

We record contact details of employees and volunteers (NAP, email addresses), contact details of those to be alerted in case of an emergency, bank details and everything else that is necessary for the proper execution of the employment relationship.

For other relations, we record contact details (NAP, e-mail addresses), but only if necessary and useful.

Furthermore, we take note of conversations with our clients, we store (email) correspondence and we keep appointments and contracts - both physical and digital. In some cases, we record so-called 'special' and/or 'sensitive' (personal) data. We do so only if required by law or if this is necessary to perform our services and/or to provide our services or fulfill any obligations.

FOR WHAT DO WE USE DATA?

We use our relationships data for the following purposes.

- Ensuring that transactions with suppliers, customers and financiers run smoothly.
- Sending our periodic newsletter.
- Sending information to specific subsets of our clients.
- Defining and fulfilling obligations related to volunteering, work and other contracts we conclude with our employees.
- Maintaining relations with the outside world.
- Compliance with statutory regulations.

FOR HOW LONG DO WE STORE DATA?

We keep the data for a certain period.

- As long as parties involved are customers, suppliers, employees or financiers of the brewery.
- As long as those involved have obligations to Brouwerij De 7 Deugden.
- As long as Brouwerij De 7 Deugden has obligations towards those involved.
- As long as parties involved wish to continue receiving the newsletter.
- As long as tax or other legislation obliges us to retain the data.

We shall retain CV's of applicants for a maximum of 12 months.

If the relationship with an involved party has been closed, the involved party no longer does business with Brouwerij De 7 Deugden or persons have terminated their employment with us, we will keep their records for another two years, in case the relationship will be resumed. After that, records will be deleted unless the persons involved or Brouwerij De 7 Deugden so decide.

Retention of data after the expiry of the 2 year period shall only take place after a written request has been made and written consent has been given.

WHERE ARE DATA STORED?

Brouwerij De 7 Deugden works with a web based Enterprise Resource Planning system. This software uses a separate database for Brouwerij De 7 Deugden on a secure server managed by the supplier of the software.

In addition, data are recorded on the local network of Brouwerij De 7 Deugden which is secured with regular security software and passwords.

Our ERP system is secured with passwords and user profiles. Our computers are also equipped with passwords, in order to minimise the risk of unauthorised use.

PERMISSION FOR DATA RECORDING

Those involved give Brouwerij De 7 Deugden permission to record the necessary data in all the events below.

- Whenever they order at Brouwerij De 7 Deugden.
- When they send an invoice to Brouwerij De 7 Deugden.
- When they subscribe to the newsletter of Brouwerij De 7 Deugden.
- When they sign a contract with Brouwerij De 7 Deugden.
- When they apply for a job at Brouwerij De 7 Deugden.
- When they are going to work as volunteers or employees at Brouwerij De 7 Deugden.
- When they request information from or about Brouwerij De 7 Deugden.

DATA SHARING

Brouwerij De 7 Deugden will only provide your data to other organizations if this is necessary in order to comply with a legal obligation. With organisations that need your data on our behalf, we enter into an agreement to ensure the same level of security and confidentiality for your data. Brouwerij De 7 Deugden remains responsible for this processing of your personal data.

WEBSITE

The Brouwerij De 7 Deugden website doesn't use marketing cookies to improve our services. Also, the website is secured with an SSL certificate.

Completed contact forms or reservation forms are stored only in mail boxes of Brouwerij De 7 Deugden. Nothing is recorded in the website database.

Brouwerij De 7 Deugden does not use analytical data to generate website statistics.

We may open an online store in the course of 2018 or 2019. Webshops often use cookies that enable companies to keep their services as smooth as possible.

Webshop users can choose to unsubscribe from cookies by their internet browser in such a way that it no longer stores them. Once information is saved, users can remove them using the settings of their web browser.

SAVING, ADJUSTING AND REMOVING DATA

Data subjects have the right to access and rectify their data or have them deleted. A request for inspecting, correcting or deleting the data can be submitted via info@de7deugden.nl. Those involved should contact us directly if there are any suspicions of misuse or inadequate security.

COMPLAINTS PROCEDURE

If those involved think their privacy has been harmed by the way in which Brouwerij De 7 Deugden handles or has handled their data, they can report this to info@de7deugden.nl. Within one week Brouwerij de 7 Deugden will invite them for an interview, during which an explanation can be provided.

Should Brouwerij De 7 Deugden then be convinced they are to be blamed, they should take action to fix any mistakes made. If desired or necessary, both parties can make arrangements to compensate for any damage. In the case that parties are unable to reach an agreement, they can turn to the Autoriteit Persoonsgegevens, the Dutch privacy watchdog.

Finally, everything Brouwerij De 7 Deugden does or fails to do falls under Dutch law and jurisdiction.

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Brouwerij De 7 Deugden

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